



Community Outreach Coordinator

Job Details

Job Location	Education Level	Position Type
85% Her Well-Brookshire, TX 15% Remotely	Bachelor's degree	Full-Time
Travel Percentage	Job Shift	Job Category
Up to 25%-50 %	Day/Weekend- Some Evenings	Nonprofit - Social Services

Position Summary:

Her Well Center seeks a passionate and organized **Community Outreach Coordinator to lead volunteer initiatives, cultivate strong community partnerships, and coordinate key fundraising events**, including the Butterfly Run and Her Well Gala. This full-time position plays a vital role in advancing our mission of walking alongside survivors of sexual trauma and intimate partner violence.

Responsibilities include representing Her Well at community and faith-based events, networking with partners, and building strategic relationships with churches, businesses, civic groups, and service organizations. The Coordinator will lead outreach campaigns, facilitate presentations, and organize speaking and tabling opportunities to raise awareness about Her Well's services and mission.

Her Well is a faith-based crisis center rooted in Christian values of compassion, integrity, service, and healing. While we welcome individuals from all backgrounds, all staff must align with Her Well's mission and integrate faith-based principles into their work, while honoring and respecting diverse beliefs.

Key Responsibilities

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- **School & Church Collaboration:** Partner with school districts and local churches to provide trauma education, workshops, and crisis response resources. Attend outreach events and represent Her Well in a mission-aligned, professional manner.
- **Community Engagement:** Plan and host events in collaboration with civic leaders, law enforcement, and nonprofits to educate the public on trauma, sexual assault, and intimate partner violence. Support Her Well's Butterfly Run and Gala.
- **Prevention & Awareness:** Lead the development of a Safe Bars initiative to train hospitality venues in bystander intervention and prevention practices.

- **Partnerships & Representation:** Cultivate partnerships with service providers and attend coalition meetings and task forces. Promote Her Well's mission in cross-sector settings.
 - **Volunteer Coordination:** Recruit, train, and schedule volunteers. Maintain service records and host quarterly trainings and appreciation events.
 - **Fundraising Support:** Coordinate logistics, sponsorships, and donor engagement for major events. Track outcomes, assist with reporting, and support grant-related community efforts.
 - **Other duties as assigned.**
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Preferred Qualifications & Experience:

- Bachelor's degree in Social Work, Public Health, Communications, Ministry, or related field
- 2+ years in nonprofit outreach, fundraising, or community engagement
- Strong communication, organization, and public speaking skills
- Alignment with Her Well's Christian mission and trauma-informed values
- Proficiency with Microsoft Office, Google Workspace, and Canva
- Bilingual (Spanish/English) preferred; valid TX driver's license and reliable transportation required

Compensation & Benefits:

- Looking to fill by October 1, 2025
- 40 hours/week; Mon–Thurs 9 am–6 pm (1-hr lunch), Fri remote, Sat 9 am–1 pm as needed
- On-call 1 week/month for hotline and hospital accompaniment
- Salary: \$41,600/year with performance-based bonus eligibility (up to \$24,000/year)
- Paid holidays, 5 personal days, 5 sick days, and accrued vacation
- Professional development and a supportive, mission-driven work environment

At Her Well, your work empowers survivors and strengthens communities. Together, we help survivors reclaim hope, regain their voice, and resist isolation, striving to end domestic and sexual violence for all.